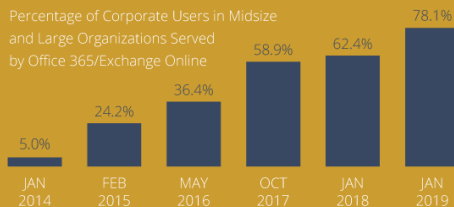
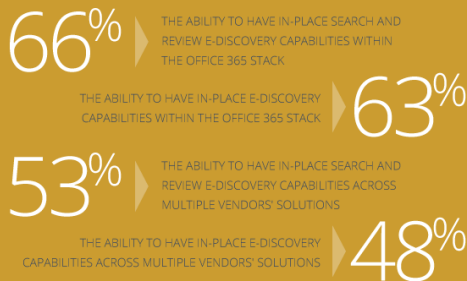


IS USING OFFICE 365® ALONE SUFFICIENT FOR E-DISCOVERY?

Corporate movement to Office 365 shows no sign of slowing down



E-discovery management capabilities that are most important to corporations



Office 365 offers a significant and useful set of e-discovery tools, but it also has several limitations

TOP 5 LIMITATIONS

... OF OFFICE 365 LITIGATION HOLD

- 1 No unified view of current and outstanding legal holds
- 2 Works only with content in Office 365
- 3 No ability to coordinate with data custodians across the organization
- 4 Searches and indexes only a specific list of 58 file types
- 5 Lacking support for multiple keyword searches

... OF OFFICE 365 E-DISCOVERY WORKFLOW SUPPORT

- 1 No workflow or project tracking of an e-discovery case
- 2 No ability to create a case template for repeatability and auditing
- 3 Exports from Office 365 are not protected—risk of alteration and spoliation
- 4 Batch processing makes searching in Office 365 slow
- 5 No ability to specify targeted lists for search, potentially exposing too much information



Don't forget GDPR

Office 365 requires the export of data to review search results. This creates several GDPR concerns:



Duplicate content sets that need protected



No reporting on actions taken on the exported content



Potential exists for personal data in multiple locations

The Solution:

Combining Office 365 with third-party offerings like AD eDiscovery® for managing litigation hold and e-discovery provides better functionality, often at lower cost, and gives organizations a repeatable, defensible solution for managing e-discovery.



Download the full Osterman Research white paper:

Supplementing the Limitations in Office 365

marketing.accessdata.com/Office365-Osterman-Research



2018 Osterman Research study: supplementing the limitations in Office 365

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